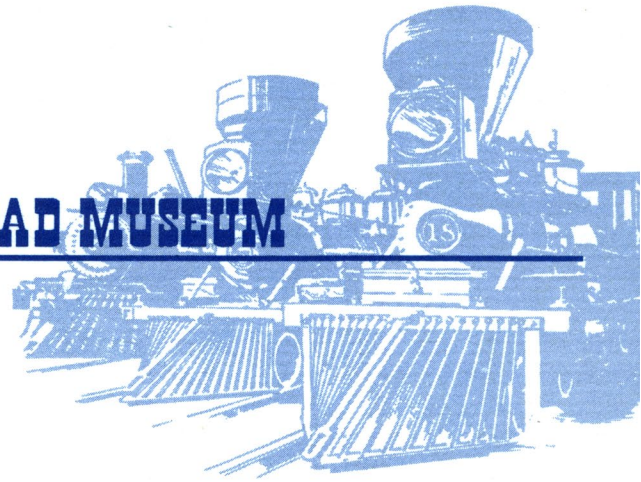


# **FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM**

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## **VIRGINIA AND TRUCKEE DIVISION**

P.O. Box 1330  
Carson City, Nevada 89702



MINUTES OF THE JUNE 4, 2018  
BOARD OF TRUSTEES MEETING  
NEVADA STATE RAILROAD MUSEUM  
CARSON CITY, NEVADA

**Call to order** - Meeting was called to order at 6:05PM

**Role Call** – Trustees present were Howie Foster, Rick Kohler, Barry Simcoe, Rebecca Bevans, Michael McClain, Amanda Thompson, Bill Kohler, Larry Knack and John Baumgartner. Representing the museum were, Dan Thielen, Adam Michalski and Cristol Digangi. A quorum was established.

Minutes of the April 2, 2018 regular meeting was approved. Motion to approve made by Larry Knack, second by Rebecca Bevans.

**Correspondence** – None

**Treasurer's report** – See attached report. Motion made to accept report by Howie Foster, seconded by Rebecca Bevans. Motion passed.

Larry Knack and Dan Thielen explained the method of computing the Friends quarterly donations to the museum.

**-Actions of Executive Committee:**

None

**-Actions of Board**

None

## **OLD BUSINESS:**

### **-Capital Campaign Committee-**

Barry Simcoe reported that the Campaign is on temporary hold. A discussion was held regarding the possibility of the Friends selling bottled water. It was decided that the Friends would undertake this with the proceeds going into the regular account.

### **-Audit committee-**

Larry Knack reported that the auditor is ready to proceed pending the receipt of needed records.

### **-Bricks –**

Howie Foster reported that there has been one brick sale last month. The brick orders are being sent off for engraving within the next week

### **-Events Committee –**

Rebecca Bevans presented a summary of upcoming events scheduled for the upcoming 2018 operating season. (Attached)

Barry Simcoe commended Rebecca on the great job she has been doing.

### **-Election Committee-**

Dave Brambly will be sending out 540 postcards requesting that members who would like to run for the board submit a resume. The amount to print and mail will be \$189.

### **Steam Camp –**

Bill Kohler reported that there are four persons currently signed up to participate.

Barry Simcoe suggested that a raffle be held for one of the spots at the rail camp. He recommended that tickets be sold at \$10 each, 6 for \$50 and 12 for \$100. The raffle tickets will be sold through July 4. The winning ticket will be drawn at the end of the day on July 4 or July 5. The winner does not need to be present to win.

A motion was made to conduct the raffle by Rebecca Bevans, seconded by Rick Kohler. Motion passed.

### **Fund Raising –**

No report.

### **-Interpretative Committee –**

Loren Jahn reported that he would like to apply lettering to car 8 during the Arts and Culture steamup on June 16 and 17. Pending approval by museum staff it was decided to budget up to \$100 for paint. Motion made by Howie Foster, Seconded by Rick Kohler. Motion carried.

Loren reported that the roof on car 8 needs to be completed. Ron Allen reported that with the mild temperatures the job can be completed and he will contact the roofer.

Loren would like to paint a mural to be installed in the interpretive center representing the Carson City Virginia & Truckee yard. He has the support of museum staff and is in the process of procuring funding for the project.

### **-Membership Committee –**

See attached report.

### **-Motor Car Operations-**

Howie Foster reported that the 401 will be out to coincide with the upcoming safety meeting for training on the updated controls.

### **-Steam Train Operations-**

Kevin Owens requested that the Friends purchase new flags to be displayed on the locomotives during events. The flags will be period appropriate for the age of the equipment. A motion was made by Larry Knack, seconded by Howie Foster to approve \$150.46 for the purchase of the flags. This amount will be deducted from the next quarterly payment to the museum. Motion passed.

### **-Sagebrush Headlight-**

Adam Michalski reported that the next issue is being completed. Included in the issue will be the Cal Fire lumber donation, Easter weekend summary, the move of locomotives 18 and 27, Washoe County Sheriff event at the museum and the transfer of the narrow gauge car the Nevada City.

Adam requested \$390 from the Friends for printing expenses, the amount to be deducted from the next monthly Friends donation to the museum. A motion was made by Rick Kohler, seconded by Rebecca Bevans. Motion passed.

### **-Website -**

No report.

**-Youth Committee –**

No report. (Chair position vacant)

**-Other Old Business-**

None.

**-New Business-**

Dan Thielen requested that the Friends commit to support 25% up to \$2500 for funding of a replacement water tank. The commitment will expire on June 30, 2021. A motion was made by Larry Knack, seconded by Howie Foster. Motion passed.

**GENERAL COMMENTS –**

Larry Knack announced that in order to save wasting paper he would only make copies of the treasurers report for board members.

**ADJOURNMENT- 8:07 PM**

Respectfully Submitted,

Bill Kohler, Secretary

June 1, 2018

Friends of the NSRM Membership Report for May, 2018

MEMBERSHIPS		MEMBERS
Students:	2	2
Seniors:	187	187
Individuals:	60	60
Family:	102	196
Senior Couple:	128	253
Sustaining:	48	76
Contributing:	10	20
Patron:	3	5
Lifetime:	9	10
TOTAL:	549	809

In addition there are 43 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

*Susan D Allen*

Susan D. Allen

Membership Chairman

Memberships Purchased in MAY	
18@\$20.....	\$360
4@\$35.....	\$140
16@\$40.....	\$640
8@\$60....	\$480
6@\$100....	\$600
1@\$250....	\$250
53	\$2470
IRON HORSE CAMP	
1@\$960...	\$960
BRICKS	
1@\$100...	\$100
DONATIONS	
	\$25
TOTAL	
	\$3555.00

## Events Committee Report 6/04/2018

### Upcoming Events for 2018

- May:
  - Armed Forces Day – May 19  
Was a success. We did not have a large showing, but it was a very nice day. It was great having the Carson City Fire Department out there (Thanks to Bob) and also the Sheriff's Department. They would be a great addition to any event and the Friends would like to extend an invitation to them for all events. I do believe the CCFD is interested in attending events.
  - We did not have a food truck, but we did have the kettle corn vendor and people were happy with them.
- June:
  - Arts and Culture Day (formally the Steampunk Event) – June 16
    - Steampunk, Burners, and Cosplay members are welcome
    - Costumes encouraged, we want this to be a fun and free atmosphere.
    - Wristbands will be available for purchase.
    - There will be 7 craft vendors in the depot. Those vendor spots filled up quickly and more would have attended if we had more room.
    - King of Kings will be onsite selling food, as will the Kettle Corn vendor.
    - High Desert Steam will be taking professional photos in front of the Dayton outside the annex. A part of the proceeds will go to the FNSRM. They are charging \$20 per digital photo. I am not sure how much they will give to the Friends. Any amount is great, and they will be bringing many of their followers so this helps increase attendance at the event.
    - Volunteers needed in the depot to help set up tables for vendors, to man the Friends table in the depot, and to assist guests in finding their way around the event.
  - Father's Day Steam Up – June 17
    - We are hoping to have a food truck on site. No answer as of yet.
    - Saturday's crafters will have the option to stay through Sunday
- July:
  - Parade of Trains/Steam Up/Speeder Event – June 30 and July 1
    - Craft vendors in the depot a possibility. I have not heard back from vendors yet.



- Warren Engine Co serving food Saturday and Sunday. No food vendor on the 4<sup>th</sup> so far. The kettle corn people also a possibility.
- August:
  - Steam Camp – August 2-5
  - Battling Doodlebugs – August 18-19
    - Food truck a possibility. No definitive trucks as of yet.
- September:
  - Labor Day – September 1-3
    - Warren Engine serving food Saturday and Sunday only
- October:
  - Harvest Train Event – October 13-14 and 20-21
    - Steam train rides
    - Craft vendors in depot
    - Pumpkin patch
    - Food truck on site (possibly King of Kings)
- December:
  - Santa Train – December 8-9, 15-16, and 22-23
    - Steam train rides
    - Special trains for immune compromised kids (dates TBD)
    - Special train for Down Syndrome network a possibility
    - Will call table
    - Raffle in depot
    - Letters to Santa table
    - Coloring table
    - Warren Engine on a few weekends. The Kettle Corn vendor would like to come too.

**Additional Info:**

- Rebecca had school fliers designed and printed by Visit Carson City. This saves us about \$250 each time. Rebecca picked up and sorted the fliers for each elementary school, including Jack's Valley Elementary. Susie Kapahee kindly delivered them to each school.
- We still need volunteers for the Events Crew
  - Please spread the word that the Events Crew needs volunteers for these special events listed above.

**TREASURER'S REPORT - FNSRM REGULAR ACCOUNT  
FOR THE PERIOD: MARCH 1, 2018 - MAY 31, 2018**

<b>Beginning Balance</b>		\$ 34,916.42
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**INCOME**

Brick Purchases	294.78	
Donations	\$ 34.74	
Iron Horse Rail Camp	\$ 2,755.25	
Memberships	\$ 6,159.87	
<b>Total Income</b>	\$ 9,244.64	\$ 9,244.64

**EXPENSES**

Advertising	\$ 66.34	
Credit Card Fees	\$ 357.69	
Donation - No NV Veterans Honor Guard	\$ 100.00	
Easter Expense	\$ 256.42	
Iron Horse Rail Camp Expense - Advert	\$ 57.02	
Membership Chairman	\$ 674.25	
Membership Postage	\$ 138.90	
Miscellaneous - Cal Fire Expenses	\$ 399.56	
NSRM - Qtrly Donation	\$ 1,781.00	
Post Office Box Rent - Annual	\$ 296.00	
Website	\$ 316.49	
Wood Cords	\$ 2,000.00	
Transfer to Money Mkt Acct	\$ 100.00	
<b>Total Expenses</b>	\$ 6,543.67	\$ 6,543.67

<b>Ending Balance</b>		<b>\$ 37,617.39</b>
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**MONEY MARKET ACCOUNT**

<b>Beginning Balance</b>		\$ 12,774.54
Interest Earned - March - May 2018	\$ 1.50	
Transfer from Checking Acct	\$ 100.00	

<b>Ending Balance</b>		<b>\$ 12,876.04</b>
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*Larry Knack*

Respectfully Submitted,

Larry Knack, Treasurer



FNSRM RESTEAM HISTORY - TREASURER'S REPORT  
FOR THE PERIOD: MARCH 1, 2018 - MAY 31, 2018

Beginning Balance \$7,215.39

**INCOME**

Donations - Restricted

\$ -

Total Income

\$ -

\$ -

**EXPENSES**

Website - Creation/Maint

\$ -

Total Expenses

\$ -

\$ -

Ending Balance

\$7,215.39

Respectfully Submitted,



Larry Knack, Treasurer

