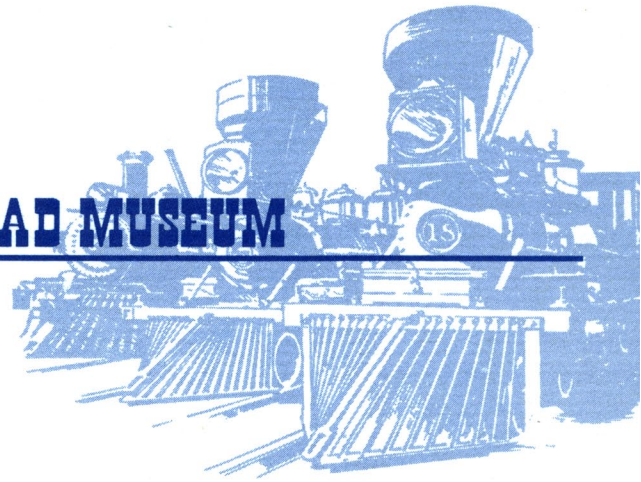


# FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

## VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330  
Carson City, Nevada 89702



MINUTES OF THE FEBRUARY 3, 2020  
BOARD OF TRUSTEES MEETING  
NEVADA STATE RAILROAD MUSEUM  
CARSON CITY, NEVADA

**Call to order** - Meeting was called to order at 6:05 PM

**Roll Call** – Trustees present were Rick Kohler, Barry Simcoe, Michael McClain, Bill Kohler, Larry Knack, Rebecca Bevans, Ron Allen and Amanda Thompson. Vern Horton was absent but excused. Representing the museum were Dan Thielen and Adam Michalski. A quorum was established.

Minutes of the December 2, 2019 regular meeting were approved. Motion to approve made by Michael McClain, second by Rick Kohler.

**Correspondence** – A letter of appreciation was sent to Stan Lucas to recognize his donation of \$1000 to the Friends.

**Treasurer's report** – See attached report. Motion to approve made by Ron Allen, seconded by Rebecca Bevans. Motion passed.

Rick Kohler presented a \$500 donation to the Friends from the Greater Nevada Credit Union.

**-Actions of Executive Committee:**

None

**-Actions of Board**

None

## **OLD BUSINESS –**

### **Capital Campaign Committee-**

Nothing new to report since last meeting.

### **-Audit committee-**

Larry Knack reported that our 2018 audit report has been received and copies are available. A motion was made by Ron Allen that up to \$5500 be reserved for the 2019 audit. Seconded by Rick Kohler. Motion passed.

### **-Bricks –**

Steve Struman reported that he has received two new orders.

### **-Events Committee –**

Rebecca Bevans reported that events are running well and expressed the need to recruit additional volunteer to man the events. Rebecca suggested that we establish a line item budget to be used for advertising to attract additional volunteers. Rebecca made a motion to approve up to \$10 per volunteer for meals each day when a full day was worked during the Santa Train Event. This is being done to encourage more volunteers to participate. Motion was seconded by Amanda Thompson. Motion passed.

Dan Thielen requested that up to \$300 be made available to furnish refreshments for the upcoming photo event on February 10. Motion made by Rick Kohler, seconded by Michael McClain. Motion passed.

### **-Election Committee-**

No report.

## **RAIL CAMP –**

Bill Kohler reported that there are three probable enrollees at this point. The website has online registration activated and ready to accept payments.

## **FUND RAISING**

Bill Kohler reported that Amazon Smile has been up and running. Quarterly payments from Amazon can be expected soon.

### **V&T 150 Committee –**

Loren Jahn reported that in conjunction with the 150 celebration he would like to plan activities to commemorate the 40<sup>th</sup> anniversary of the Nevada State Railroad Museum. He would like to develop a volunteer board that would list active volunteers and their time served. This would be located in the depot and would be a nice display to attract future volunteers.

A motion was made by Rick Kohler to spend up to \$300 for supplies to be used in making displays to commemorate the 40<sup>th</sup> anniversary of the museum. Seconded by Rebecca Bevans. Motion passed.

### **Interpretive Committee –**

No report

### **-Membership Committee –**

See attached report.

### **-Motor Car Operations-**

David Squire reported that new sprockets are currently being fabricated for 401. He also reported that a crack in the radiator needs to be repaired and sources are being explored.

### **-Steam Train Operations-**

No report.

### **-Sagebrush Headlight-**

Adam Michalski reported that he is working on the winter addition. Adam also reported that starting on February 19 the museum will be open on Wednesdays in addition to the current schedule.

### **-Website -**

The website has been updated to accept Rail Camp signups.

### **-Youth Committee –**

No report.

## **-Other Old Business-**

None.

## **-New Business-**

Additional funds are needed for the upcoming Easter activities. A motion was made by Rebecca Bevans to spend up to \$700 for supplies, seconded by Rick Kohler. Motion passed.

Development of a new budget for events during 2020 was discussed and will be finalized at the next board meeting.

## **GENERAL COMMENTS –**

Dan Thielen explained the State of Nevada requirement that a memorandum of understanding be developed between the Nevada State Railroad Museum and the Friends of the Nevada State Railroad Museum.

**ADJOURNMENT-** Motion to adjourn made by Amanda Thompson. Meeting adjourned at 8:50 PM.

Respectfully Submitted,

*Bill Kohler*

Bill Kohler, Secretary

Approved funding:

\$5500 for 2019 audit

\$300 for photo shoot expenses

\$300 for 40<sup>th</sup> anniversary supplies

\$700 for Easter activity supplies

\$10 voucher per volunteer per day for meals during next Santa Train

**TREASURER'S REPORT - FNSRM REGULAR ACCOUNT  
FOR THE PERIOD: NOVEMBER 1, 2019 - DECEMBER 31, 2019**

**Beginning Balance @ 10/31/19** \$ 39,307.61

**INCOME**

Brick Purchases	\$ 378.73	
Donations	\$ 1,204.12	
Harvest Train Event Income	\$ 72.95	
Memberships	\$ 5,656.46	
Miscellaneous Income	\$ 43.08	
Night Photo Shoot	\$ 292.14	
Santa Train - Coal	\$ 61.89	
Santa Train - Photos	\$ 2,734.32	
Santa Train - Raffle	\$ 1,539.34	
<b>Total Income</b>	<b>\$ 11,983.03</b>	<b>\$ 11,983.03</b>

**EXPENSES**

Audit & Taxes	\$ 5,250.00	
Brick Expense - Printing	\$ 178.50	
Credit Card Fees	\$ 310.18	
Harvest Train Event Expense	\$ 145.97	
Membership Chairman	\$ 570.75	
Membership - Computer Expense	\$ 36.00	
Membership - Postage	\$ 72.40	
Membership - Printing	\$ 113.19	
Membership - Supplies	\$ 15.06	
Nevada Day Parade - Candy	\$ 89.85	
Night Photo Shoot Expense	\$ 798.95	
Postage	\$ 1.30	
Santa Train Expense	\$ 837.29	
Transfer to Money Market Acct	\$ 10,000.00	
<b>Total Expenses</b>	<b>\$ 18,419.44</b>	<b>\$ 18,419.44</b>

**Ending Balance** **\$ 32,871.20**

**MONEY MARKET ACCOUNT**

Beginning Balance @ 10/31/19	\$	15,085.37
Interest Earned – November/December 2019	\$	1.75
Transfer from Checking Acct	\$	10,000.00

**Ending Balance** **\$ 25,087.12**

Respectfully Submitted,



Larry Knack, Treasurer

FNSRM RESTEAM HISTORY - TREASURER'S REPORT  
FOR THE PERIOD: NOVEMBER 1, 2019 - DECEMBER 31, 2019

Beginning Balance		\$10,116.23
<b><u>INCOME</u></b>		
Donations - Restricted		
Total Income	\$ -	\$ -
<b><u>EXPENSES</u></b>		
Administrative	\$ -	
Total Expenses	\$ -	\$ -
Ending Balance		<u>\$10,116.23</u>

Respectfully Submitted,



Larry Knack, Treasurer

**2019 SANTA TRAIN EVENT**

\$ 2,500.00 EXPENDITURE BUDGET FOR EVENT

\$ 200.00 Facebook Ads

\$ 2,700.00 Total Budget Available

**EXPENDITURES**

11/4/2019	\$	205.75	ck#2276 Rebecca Bevins - Raffle Tickets/Advert
12/2/2019	\$	70.41	ck#2283 Adam Michalski - Facebook Advert
12/3/2019	\$	184.77	ck#2284 Rebecca Bevins - School Fliers/Coal Bags
12/3/2019	\$	376.36	ck#2285 Larry Knack - Photo Ink Cartridges
1/3/2020	\$	282.69	ck#2287 Dan Thielen - Fuel & Heaters
1/3/2020	\$	185.87	ck#2288 Adam Michalski - Facebook Advert/Candy Canes

\$ 1,305.85 Total Expenditures

\$ 1,394.15 Available Budget

**REVENUES VS EXPENDITURES**

\$	61.89	Santa Train - Coal Income
\$	2,734.32	Santa Train - Photo Income
\$	1,539.34	Santa Train - Raffle Income

\$ 4,335.55 Total Revenue

\$ 1,305.85 Less Expenditures

\$ 3,029.70 Net Increase in Revenue for Event

Note: **FINAL** as of 01/30/20

## 2019 HARVEST TRAIN & PUMPKIN PATCH

	\$ 2,000.00	<b>EXPENDITURE BUDGET FOR EVENT</b>
	\$ 100.00	Facebook Advertising
	<b>\$ 2,100.00</b>	<b>Total Budget</b>

10/7/2019	\$ 238.50	ck#2272 Rebecca Bevins - School Fliers
10/8/2019	\$ 50.82	ck#2273 Matt Digangi - Face Painting/Favors
10/13/2019	\$ 300.00	ck#2275 Corley Ranch - Pumpkins
11/26/2019	\$ 145.97	ck#2280 Adam Michalski - \$100.00 Facebook Ads/ \$45.97 Candy
	<b>\$ 735.29</b>	<b>Total Expenditures</b>

**\$ 1,364.71 Unexpended Budget**

### REVENUES VS. EXPENDITURES

	\$ 931.70	Total Pumpkin Sales
	<b>\$ 931.70</b>	<b>Total Revenue</b>
	\$ 735.29	Less Expenditures
	<b>\$ 196.41</b>	<b>Net Increase in Revenue</b>

## 2019 NIGHT PHOTO SHOOT - November 16, 2019

	\$ -	<b>EXPENDITURE BUDGET FOR EVENT</b>
	\$ 200.00	Facebook Advertising
	\$ 750.00	Approved at Board Meeting for Event Setup
	<b>\$ 950.00</b>	<b>Total Budget</b>

10/2/2019	\$ 35.64	ck#2268 Adam Michalski - Facebook Advert
10/13/2019	\$ 33.35	ck#2274 Adam Michalski - Facebook Advert
11/4/2019	\$ 750.00	ck#2279 Steve Barry - Photo Shoot Setup
11/26/2019	\$ 35.79	ck#2280 Adam Michalski - Facebook Advert
12/2/2019	\$ 13.16	ck#2283 Adam Michalski - Facebook Advert
1/23/2020	\$ 29.32	ck#2292 Amanda Thompson - Beverages
	<b>\$ 897.26</b>	<b>Total Expenditures</b>

**\$ 52.74 Unexpended Budget**

### REVENUES VS EXPENDITURES

	\$ 1,675.86	Total Night Photo Shoot Fees
	<b>\$ 1,675.86</b>	<b>Total Revenue</b>
	\$ 897.26	Less Expenditures
	<b>\$ 778.60</b>	<b>Net Increase in Revenue</b>



February 1, 2020

Friends of the NSRM Membership Report for January, 2020

MEMBERSHIPS		MEMBERS
Students:	1	1
Seniors:	183	183
Individuals:	57	57
Family:	98	191
Senior Couple:	130	257
Sustaining:	53	86
Contributing:	5	8
Patron:	3	4
Lifetime:	10	11
TOTAL:	541	799

In addition there are 40 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

*Susan D Allen*

Susan D. Allen

Membership Chairman

Memberships Purchased in JANUARY

16@	\$20.....	\$320
4@	\$35.....	\$140
8@	\$40.....	\$320
5@	\$60.....	\$300
4@	\$100....	\$400
1@	\$250....	\$250
38		\$1730

DONATIONS

\$25

\$1755 TOTAL